

GE Policy Checklist 2022-23

Golden Empire is a class (MUSC B28 – Drum & Bugle Corps) in the Performing Arts Department of Bakersfield College, a Kern Community College District campus. As such, all district policies and procedures apply to students, employees, and volunteers of the corps. Below is a summary of various policies and protocols.

Policies

- Background Checks
 - As a CA community college, KCCD is subject to CA Ed Code 45125.1 & 35021.3
 - http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=45125.1
 - http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=35021.3
 - All temporary employees and volunteers working with the corps must complete the following background check process or complete a [Live Scan](#):
 - <https://app.box.com/s/8h421a3rre8let9605cwjpwgj9w7jbxu>
- Contraband
 - Student Conduct: <https://www.bakersfieldcollege.edu/studentconduct>
 - <https://www.kccd.edu/board-trustees/board-policy/ch-5-student-services>
 - BP/AP 5500 Standards of Student Conduct
 - Drugs, Alcohol, and Smoking
 - <https://www.kccd.edu/board-trustees/board-policy/ch-3-general-institution>
 - BP/AP 3550 Drug Free Environment
 - BP/AP 3560 Alcoholic Beverages
 - BP/AP 3570 Smoking on Campus
- Fraternalization
 - Addressed under “Consensual Relationships” in KCCD Board Policy AP 3430 Prohibition of Harassment.
 - <https://www.kccd.edu/board-trustees/board-policy/ch-3-general-institution>
 - Additional expectations addressed in the Staff & Support Staff Handbooks.
- Hazing/Bullying
 - Student Conduct: <https://www.bakersfieldcollege.edu/studentconduct>
 - <https://www.kccd.edu/board-trustees/board-policy/ch-5-student-services>
 - AP 5500 Standards of Student Conduct (bullying, item 11)
 - AP 5400 Student Organizations (hazing)
- Nondiscrimination
 - Student Conduct: <https://www.bakersfieldcollege.edu/studentconduct>
 - <https://www.kccd.edu/board-trustees/board-policy/ch-5-student-services>
 - AP 5500 Standards of Student Conduct (item 10)
 - Employment
 - <https://www.kccd.edu/board-trustees/board-policy/ch-3-general-institution>
 - BP/AP 3420 Equal Employment Opportunity

- <https://www.kccd.edu/human-resources/discrimination-free-work-environment>
- ❑ Sexual Harassment
 - Prohibition of Harassment
 - <https://www.kccd.edu/board-trustees/board-policy/ch-3-general-institution>
 - BP 3430 and AP 3430 through 3435
 - Sexual Harassment training through Keenan Safe Schools
 - Senate Bill 1343 requires all employers with 50 or more employees to provide at least 1 hour of sexual harassment training to all nonsupervisory employees by January 1, 2020 (extended to January 1, 2021) and once every 2 years thereafter.
- ❑ Sexual Abuse
 - Title IX: <https://www.bakersfieldcollege.edu/titleIX>
- ❑ Whistleblower & Anti-Retaliation
 - Whistleblower
 - <https://www.kccd.edu/board-trustees/board-policy/ch-7-human-resources>
 - BP/AP 7700 Whistleblower Protection
 - Student Grievances
 - <https://www.bakersfieldcollege.edu/studentconduct/studentgrievances>
 - Employee Complaints
 - <https://www.bakersfieldcollege.edu/about/report-a-complaint>

Physical Safety Guidelines

- ❑ Concussion Protocol
 - Included in [GE Health Guidelines](#) document.
- ❑ Lightning Protocol
 - Included in [GE Health Guidelines](#)
 - BC Sports Medicine draft guidelines:
 - <https://www.dropbox.com/s/7nz037ztd4f3h4x/Lighting%20Policy.docx?dl=0>
- ❑ Heat index Protocol
 - Included in [GE Health Guidelines](#) document.
 - BC Sports Medicine draft guidelines:
 - <https://www.dropbox.com/s/6owh6vnknwvy6vi/Heat%20Index%20Guidelines%20Revised.docx?dl=0>
- ❑ Hydration Protocol
 - Included in [GE Health Guidelines](#) document.
- ❑ Air Quality Protocol
 - BC Sports Medicine draft guidelines:
 - <https://www.dropbox.com/s/al6l17kif3tdqhh/Air%20Pollution%20Policy.docx?dl=0>
- ❑ Food/M meal Plan
 - <https://www.dropbox.com/s/j8zpkawbegdf7cz/Golden%20Empire%20Food%20Plan%202021.pdf?dl=0>
- ❑ Prop Plan
 - To be updated for 2023

Reporting Mechanisms

- ❑ <https://www.bakersfieldcollege.edu/about/report-a-complaint>
- ❑ [Reporting a Title IX Incident](#): Online reporting of sexual assault/violence, dating violence, domestic violence, stalking, and sexual harassment.
 - https://cm.maxient.com/reportingform.php?KernCCD&layout_id=4